



Republic of the Philippines  
Professional Regulation Commission  
**Bids and Awards Committee**  
**Central Office**

P. Paredes St., Sampaloc, Metro Manila  
Email: [bac@prc.gov.ph](mailto:bac@prc.gov.ph)



**REGULAR MEMBERS:**

**ERWIN M. ENAD**  
Chairman

**MARIALIZA M. HERNANDEZ**  
Vice-Chairperson

**GISELLE G. DURANA**  
Member

**HENRIETTA P. NARVAEZ**  
Member

**WILMA T. UNANA**  
Member

**ALTERNATE MEMBERS:**

**JANE R. SEVESES**  
Vice-Chairperson

**OMAIMAH E. GANDAMRA**  
Member

**MARIDEL G. BANASIG**  
Member

**TEODORO V. MENDOZA II**  
Member

**PROVISIONAL MEMBERS:**

**CRISANTO L. DECENA**  
Provisional Member, Non-IT Projects

**REGIE O. TORRES**  
Provisional Member, IT Projects

**SECRETARIAT:**

**KAREN M. MAGSALIN**  
Secretary

**MARGIERY D. DULIN**  
Member

**LIEZEL F. BURAGA**  
Member

**CHRISTOPHER A. MAYO**  
Member

**ELIEZER C. LEYCO**  
Member

**JOEL P. IGNACIO**  
Member

**ARVIN R. LUNAR**  
Member

**NOMAN MAUI G. EBORA**  
Member

**REQUEST FOR QUOTATION**  
**RFQ No. 2022 - 109**

Date:

Contact Person:

Name of Company:

Contact details:

PHILGEPS Registration Number (required):

The **PROFESSIONAL REGULATION COMMISSION (PRC)**, with address at P. Paredes St., Sampaloc, Manila, through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised IRR of R.A. No. 9184 for the project:

**PROCUREMENT OF VARIOUS PRC PLAQUES FOR PRC  
AWARDEES FOR THE 2<sup>ND</sup> SEMESTER OF THE YEAR 2022 - REBID**

Bidders who are legally, technically, and financially capable may submit their accomplished open quotation/proposal personally, by mail/courier, through facsimile No. (02) 5-310-0037, or via email at [bac@prc.gov.ph](mailto:bac@prc.gov.ph) using the "PRC Official Forms" provided herein duly signed by the owner or his duly authorized representative **not later than 22 November 2022 at 9:00 AM**. Evaluation of quotation/proposal will be on **22 November 2022, at 10:30 AM** at the BAC Office, 4th Floor, PRC Annex Building, P. Paredes St. Sampaloc, Manila. Bidder/s or its duly authorized representative/s who wish to attend the evaluation of bids must submit a letter of intent to the BAC through the BAC Secretariat to be given a link for the meeting.

In addition to the quotation/proposal, copies of the following eligibility requirements (or its equivalent/ or if applicable) are required to be submitted:

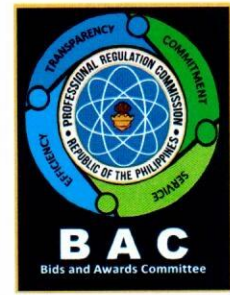
1. Valid Mayor's / Business Permit  
*(In exceptional cases where the LGU concerned has not yet released the Mayor's Permit, Bidders, in lieu of the valid Mayor's Permit may submit a substantial proof of renewal of Mayor's Permit, such as Official Receipt of payment)*
2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return  
*(for ABCs above P500,000.00)*
4. Omnibus Sworn Statement  
*(Unnotarized Omnibus Sworn Statement may be accepted in compliance with the GPPB Resolution No. 09-2020, dated 7 May 2020, subject to compliance therewith after award of contract but before payment.)*
5. Duly notarized Secretary's Certificate with a copy of valid government issued ID of the Corporate Secretary *(for partnership, corporation, cooperative, or joint venture) / Special Power of Attorney as representative (if sole proprietorship).*





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Member

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Member

- ❖ For Individual (only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit)
- ❖ For procurement requiring Mayor's Permit and PhilGEPS Registration Number, Certificate of Platinum membership may be submitted in lieu of the said documents.

PRC assumes no responsibility whatsoever to compensate or indemnify proponents for any expenses incurred in the preparation of the proposal.


PRC reserves the right to accept or reject any or all quotations, and to impose additional terms and conditions as it may deem proper.

We are furnishing you herewith a copy of the posted Request for Quotation with Annexes "A-B" for your reference.

For inquiries, you may call the BAC Secretariat at facsimile No. (02) 5-310-0037 or email at [bac@prc.gov.ph](mailto:bac@prc.gov.ph).

Thank you.

Very truly yours,

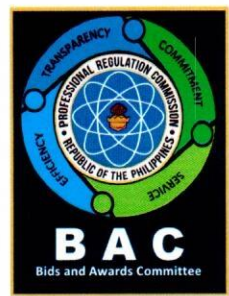
  
**ERWIN M. ENAD**  
Commissioner  
BAC Chairman





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**ANNEX "A"**

**REGULAR MEMBERS:**

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Chairman

**MARIA LIZA M. HERNANDEZ**  
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Member

❖ **TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. The bidder shall submit their proposal through their duly authorized representative using the provided **OFFICIAL FORMS (Annex "A" & "B")**.
3. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of the submission of the quotation.
4. Price quotation/s to be denominated in the Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be automatically rejected.
6. Lowest Calculated Bidder **may be subjected to Post Qualification Conference** whenever necessary.
7. Award of Contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
8. Any erasures or overwriting shall be valid only if they are properly signed by the owner or his/her authorized representative.
9. Payment shall be made within 15-30 days upon receipt of the Statement of Account/Billing Statement, on a bank-to-bank basis.

❖ **TERMS OF REFERENCE**

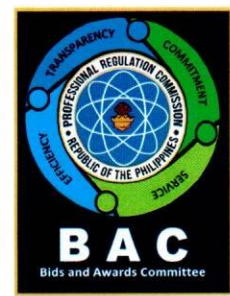
<b>Name of Project :</b>	<b>PROCUREMENT OF VARIOUS PRC PLAQUES FOR PRC AWARDEES FOR THE 2<sup>ND</sup> SEMESTER OF THE YEAR 2022 - REBID</b>
<b>Approved Budget for the Contract :</b>	The supplier shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract (ABC) in the amount of <b>Fifty-Six Thousand Twenty-Three Pesos and Thirty-Three Centavos (Php56,023.33)</b> inclusive of all applicable bank and government charges.
<b>Location :</b>	<b>Professional Regulation Commission P. Paredes St., Sampaloc, Manila</b>





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Member

**NOMAN MAUI G. EBORA**  
Member

**PROCUREMENT OF VARIOUS PRC PLAQUES FOR PRC AWARDEES  
FOR THE 2ND SEMESTER OF THE YEAR 2022 - REBID**

ITEMS	QTY	Technical Specifications and Schedule of Requirement
Glass Plaques (Years of Service)	6 pieces	<ul style="list-style-type: none"> <li>➤ 10(4 pc) and 15(2 pcs) years in service</li> <li>➤ 8" total height</li> <li>➤ 3/8 thick and 1/4 thick clear glass</li> <li>➤ With engrave mounted on 1/4 thick silver mirror over 3/8 thick bronze glass base</li> </ul>
	7 pieces	<ul style="list-style-type: none"> <li>➤ 20(1 pc) and 25(6 pcs) years in service</li> <li>➤ 10" total height</li> <li>➤ 3/8 thick and 1/4 thick clear glass</li> <li>➤ With engrave mounted on 1/4 thick silver mirror over 3/8 thick bronze glass base</li> </ul>
	3 pieces	<ul style="list-style-type: none"> <li>➤ 30(1pc), 35(1pc) and 40(1pc) years in service</li> <li>➤ 12" total height</li> <li>➤ 3/8 thick and 1/4 thick clear glass</li> <li>➤ With engrave mounted on 1/4 thick silver mirror over 3/8 thick bronze glass base</li> </ul>
Glass Plaques (Retirees)	6 pieces	<ul style="list-style-type: none"> <li>➤ 12" total height</li> <li>➤ 3/8 thick and 1/4 thick clear glass with engrave</li> <li>➤ 2 pcs 1/8 thick clear with photo print mounted on 1/4 thick silver mirror over 3/8 thick bronze glass base</li> </ul>
Glass Plaques (Former Boards)	1 piece	<ul style="list-style-type: none"> <li>➤ 12" total height</li> <li>➤ 3/8 thick and 1/4 thick clear glass with engrave</li> <li>➤ 2 pcs 1/8 thick clear with photo print mounted on 1/4 thick silver mirror over 3/8 thick bronze glass base</li> </ul>

**DELIVERY PERIOD: ON OR BEFORE DECEMBER 14, 2022.**

Upon receipt of approved contract, End-User will coordinate immediately with the winning bidder for the approval of sample plaques.

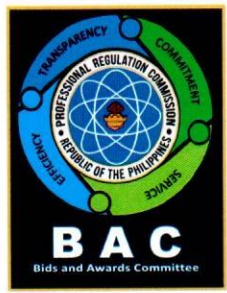
**ACKNOWLEDGMENT AND COMPLIANCE  
WITH THE TERMS OF REFERENCE FOR  
PROCUREMENT OF VARIOUS PRC PLAQUES FOR PRC AWARDEES  
FOR THE 2ND SEMESTER OF THE YEAR 2022 - REBID**

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME  
OF AUTHORIZED REPRESENTATIVE,  
DESIGNATION AND PRINTED NAME OF COMPANY



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**ANNEX "B"**

**REGULAR MEMBERS:**

**ERWIN M. ENAD**  
Chairman

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Vice-Chairperson

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Member

**ARVIN R. LUNAR**  
Member

**NOMAN MAUI G. EBORA**  
Member

**PRICE QUOTATION SHEET**  
**FINANCIAL BID**

Having read, examined and accepted the Terms of Reference on the subject Request for Quotation (RFQ), I/We submit our quotation/s for the item/s as follows:

**PROCUREMENT OF VARIOUS PRC PLAQUES FOR PRC AWARDEES FOR THE 2ND SEMESTER OF THE YEAR 2022 - REBID**

**Total Bid Price for the Project:**

In Figures: \_\_\_\_\_

In Words: \_\_\_\_\_

**\*THE BID/QUOTED PRICE SHALL NOT EXCEED THE APPROVED BUDGET FOR THE CONTRACT INCLUSIVE OF VAT AND ALL TAXES AND BANK CHARGES.**

\_\_\_\_\_  
Bidder's authorized signature over printed name

Designation:

Name of Company:

Address:

Contact No:



12" ht.

LOYALTY AWARDEE  
(YEARS OF SERVICE)

1/4" thk.  
clear glass  
w/ blue granite  
paint



1/4" thk.  
clear glass

The  
Professional Regulation Commission  
presents this

*Plaque of Recognition*

to

for dedicating 40 years of exemplary and loyal service  
in the Professional Regulation Commission.

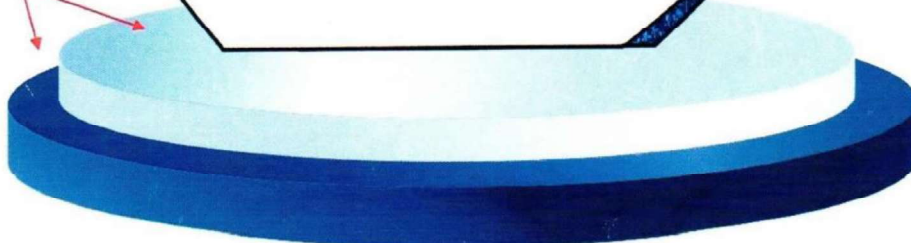
Given this 22<sup>nd</sup> day of June in the year of our Lord,  
Two Thousand and Eighteen in Bulwagang Nubla, Manila.

Commissioner

Commissioner

2 layer oval  
shape glass  
base - 1/4" thk.  
S.M. & 3/8" thk.  
blue glass

Chairman



# For Loyalty Awardees

**10" ht.**  
20 years

1/4" thk.  
clear glass  
w/ blue granite  
paint



1/4" thk.  
clear glass

The  
Professional Regulation Commission  
presents this

*Plaque of Recognition*

to

for dedicating 20 years of exemplary and loyal service  
in the Professional Regulation Commission.

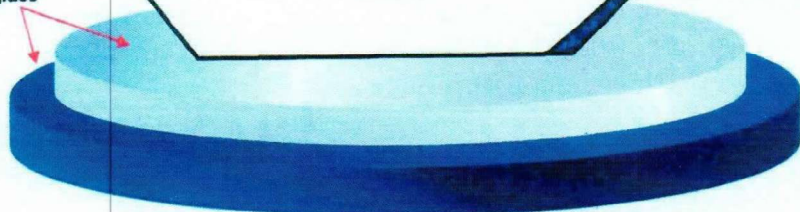
Given this 20<sup>th</sup> day of December in the year of our Lord,  
Two Thousand and Seventeen in Bulwagang Nubla, Manila.

Commissioner

Commissioner

Chairman

2 layer oval  
shape glass  
base - 1/4" thk.  
S.M. & 3/8" thk.  
blue glass





For Retirees

12" ht.

1/4" thk. green glass

1/4" thk. clear glass

Republic of the Philippines  
Professional Regulation Commission  
Manila



presents this

*Plaque of Recognition*

to

1/4" thk. clear glass

1/4" thk. clear glass

Professional Regulations Officer II

for having rendered 65 years of committed  
and dedicated service in the Professional  
Regulation Commission.

Given this 20<sup>th</sup> day of December in the year of our Lord,  
Two Thousand and Seventeen in Bulwagang Nubla,  
Manila.

Commissioner

Commissioner

Chairman



2 layer irregular glass base-  
1/4" thk. silver mirror & 3/8" thk. bronze glass



12" ht.

1/4" thk. green glass

1/4" thk. clear glass

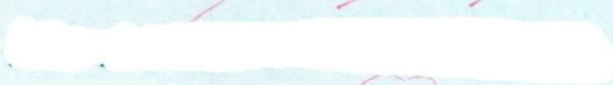


Republic of the Philippines  
Professional Regulation Commission  
Manila

presents this

*Plaque of Recognition*

to



Administrative Office V

*Officer*

for having rendered 42 years of committed and dedicated service in the Professional Regulation Commission.

Given this 22<sup>nd</sup> day of June in the year of our Lord, Two Thousand and Eighteen in Bulwagang Nubla, Manila.

Commissioner

Commissioner

Chairman

1/4" thk. clear glass

1/4" thk. clear glass

2 layer irregular glass base-



GLASS PLAQUE  
(FORMER BOARDS)

12" ht.

¼" thk.  
green  
glass

¼" thk.  
clear glass

Republic of the Philippines  
**Professional Regulation Commission**  
Manila

hereby awards this

*Plaque of Appreciation*

to

¼" thk.  
clear  
glass

¼" thk.  
clear  
glass

**Member**  
**Professional Regulatory Board of Optometry**

In grateful appreciation for performing her duties with utmost  
commitment and excellence as Member for 3 years and 2 months  
of the Professional Regulatory Board of Architecture ; and

For exemplary service and dedication to her profession  
thereby earning the respect of accredited professional  
organizations, the academe, government agencies and  
the general public and the gratitude of the men and  
women of the Commission who benefitted from her  
example of professional excellence.

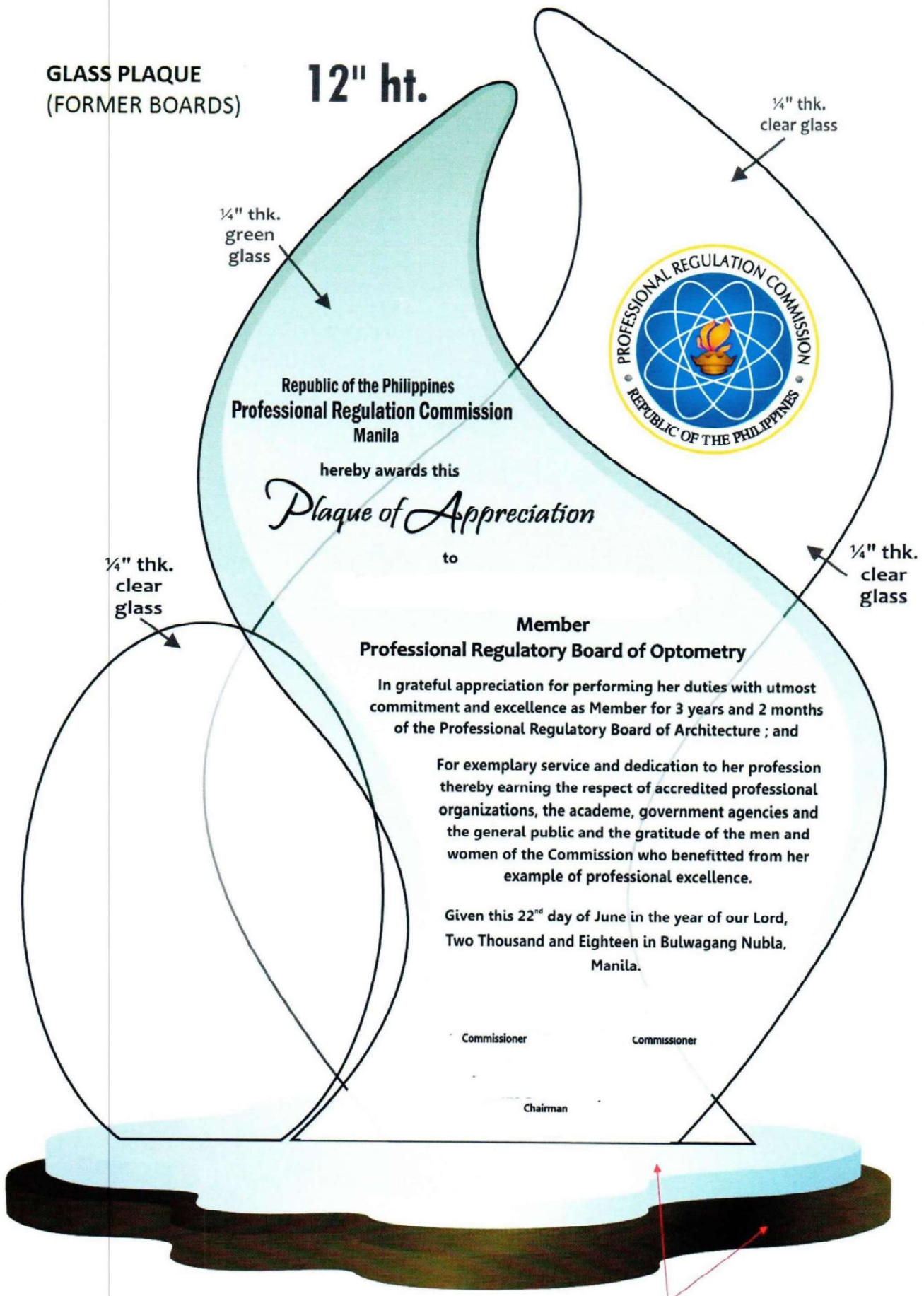
Given this 22<sup>nd</sup> day of June in the year of our Lord,  
Two Thousand and Eighteen in Bulwagang Nubla,  
Manila.

Commissioner

Commissioner

Chairman

2 layer irregular glass base-  
¼" thk. silver mirror & 3/8" thk. bronze glass





For former Boards

12" ht.

1/4" thk.  
green  
glass

1/4" thk.  
clear glass

Republic of the Philippines  
**Professional Regulation Commission**  
Manila



hereby awards this

*Plaque of Appreciation*

to

1/4" thk.  
clear  
glass

1/4" thk.  
clear  
glass

**Member**  
**Professional Regulatory Board of Architecture**

In grateful appreciation for performing his duties with  
utmost commitment and excellence as Chairman for 1 year  
of the Professional Regulatory Board of Nursing; and

For exemplary service and dedication to his profession  
thereby earning the respect of accredited professional  
organizations, the academe, government agencies and  
the general public and the gratitude of the men and  
women of the Commission who benefitted from his  
example of professional excellence.

Given this 20<sup>th</sup> day of December in the year of  
our Lord, Two Thousand and Seventeen in  
Bulwagang Nubla, Manila.

Commissioner

Commissioner

Chairman

2 layer irregular glass base-  
1/4" thk. silver mirror & 3/8" thk. bronze glass